



## **2023-2024 School-Time Matinee Series**

### ***Ticketing Information for Schools***

#### **Reservations:**

All groups must make a reservation and pay for tickets in advance of the show. All individuals in each group must purchase a ticket, **including any teachers and chaperones**. One adult is required for every 20 students. One free ticket will be issued for a teacher for every 15 students. A confirmation receipt will be emailed to the primary contact of your group prior to the show. Your reservation is not confirmed until you have received a confirmation email. Please have your primary contact present your confirmation email upon arrival for admission. Additional tickets can only be added if the show is not sold out.

**If parents wish to attend shows with their students, they must be included in the original reservation headcount;** if parents elect to purchase their tickets separately from the group and are not included in the original reservation count, there is no guarantee that parents will be seated near their preferred school group, especially during high-demand performances.

#### **Payment:**

Matinee reservations are not confirmed until payment or purchase order is received. Payment methods include personal or school checks, money orders, credit cards, and purchase orders. Your payment or a purchase order is required to hold show and seat reservations, so place your order as soon as possible to avoid missing out on a show. There is a \$10 processing fee included on all orders. No cash. No refunds.

#### **Copies of Show Books:**

Through our Read It, See It, Hear It, Be It program, we offer \$1 - \$2 books based on each performance. If you would like to purchase copies of books for yourself and your classroom, please include the number of books you would like to reserve and add \$1/copy to your final payment. Books are reserved on a first-come, first served basis. For further information on our literacy program and FREE arts education workshops, visit our website at [bolognapac.com/education](http://bolognapac.com/education).

#### **Seating:**

Seating assignments are made based on the date the reservation is received, size of the group, students' height and ages, and any other special needs.

#### **Refunds:**

Because we reserve seats for your group and do not sell them to others, we cannot issue refunds. Refunds will only be issued if the Bologna Performing Arts Center cancels an event. If you pay by a purchase order, the NO REFUNDS policy still stands. We will bill out the PO on the day of the performance to your district office.

#### **Parking:**

Delta State police officers will direct all parking on the day of a show. Please keep your students together or remain on your bus until your entire group has arrived.

**Questions?** Contact Holly Senter, Arts Education Director • 662.846.4844 • [hsenter@deltastate.edu](mailto:hsenter@deltastate.edu)



**General School Information for BPAC Matinee Purchases**

Name of School: \_\_\_\_\_

School Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School Phone: \_\_\_\_\_ School Fax: \_\_\_\_\_

Primary Contact Name and Title (i.e. teacher, principal, etc.): \_\_\_\_\_

Mobile Number: \_\_\_\_\_ Primary Contact Email: \_\_\_\_\_

**Special Needs:** # \_\_\_\_\_ Wheelchairs; # \_\_\_\_\_ Other (explain) \_\_\_\_\_

**Transportation:** # \_\_\_\_\_ School Buses; # \_\_\_\_\_ Vans; # \_\_\_\_\_ Cars; # \_\_\_\_\_ Walking; # \_\_\_\_\_ Other Grade(s) Attending: \_\_\_\_\_  
(Please include all grades attending)

**Payment Method (please check one and enclose payment):**

Check     Money Order    \_\_\_\_\_ Purchase Order Number (please enclose a copy of the P.O.)

**Credit Cards accepted. Please call 662-846-4844 or stop by the BPAC to process credit card transaction.** Please return this form with full payment to:  
BPAC Arts Education  
DSU Box 3213  
1003 W. Sunflower Road  
Cleveland, MS 38733

*The 2023- 2024 STMS Program is made possible through the generous support of our sponsors and grant partners:*





# 2023- 2024 School-Time Matinee Order Form

\* Reservations are not confirmed until payment or purchase order is received. All faxed orders will be incomplete until payment is delivered or mailed to the BPAC Arts Education Office.  
 \* A confirmation receipt will be emailed to you within 10 business days of receiving your PO Number.  
 \* One adult per 20 students is required. You will receive ONE FREE TEACHER TICKET per 15 students.  
 \* Please include all adults and students in the total ticket count. Any parents who will be attending with your class, need to also be included in the total number of

Performance	TIMES Circle One		Number of \$7 Tickets	Number of Books	Are you interested in a free workshop for your students, immediately following the performance? Y/N	TOTAL
Collage Dance Thursday, October 5, 2023	11:00 AM			(\$2 Books Available to accompany this performance)		
Tomás and the Library Lady Thursday, October 26, 2023	9:30 AM	11:30 AM		(\$2 Books Available to accompany this performance)		
Cat Kid Comic Club : The Musical Wednesday, November 8, 2023	9:30 AM	11:30 AM		(\$2 Books Available to accompany this performance)		
A Christmas Carol Wednesday, November 29, 2023	9:30 AM	11:30 AM		\$1 Books Available Available to accompany this performance)		
Giraffes Can't Dance Thursday, February 15, 2024	9:30 AM	11:30 AM		\$2 Books Available Available to accompany this performance)		
The Ugly Duckling Thursday, February 29, 2024	9:30 AM	11:30 AM		\$1 Books Available Available to accompany this performance)		
Rosie Revere. Engineer and Friends Tuesday, April 9, 2024	9:30 AM	11:30 AM		(\$2 Books Available to accompany this performance)		

**Add \$10.00 processing fee**

NO CASH - All major credit cards accepted.

There is a \$10.00 processing fee for all credit card orders.

Make checks and money orders payable to Delta State University.

**Grand Total**

\* Please let us know if there are any persons with disabilities (including adults) attending who will need additional support or accommodations to better enjoy the performance and their time at the BPAC. The BPAC does not currently have elevators.